

Forster Harvard Development Corp. requires an experienced **Manager, Residential Land Development** to join its head office in Regina, Saskatchewan. This position will work closely with one of Western Canada's leading real estate development teams.

Forster Harvard Development Corp. is a full-service real estate development company specializing in the acquisition, development, and management of commercial, residential, industrial, and mixed-use projects in Western Canada. Forster Harvard Development Corp.'s portfolio of owned and managed properties is comprised of 1,100 acres of residential and retail projects, which at full build out will represent 2.5 million square feet of commercial space and over 3,000 residential lots. For more information, visit: ForsterHarvard.ca.

Reporting to the President, the **Manager, Residential Land Development** will act as primary liaison and maintain positive working relationships with internal and external stakeholders, partners, consultants, suppliers, industry contacts, municipal government officials and customers. The **Manager, Residential Land Development** will manage the project life cycle from concept to completion and be actively involved in the planning, management, and reporting for residential developments of various size and complexity while providing exceptional customer service.

Primary roles and responsibilities:

- Provide accurate and timely reporting on market research and trends.
- Prepare submissions to City Council and appear as needed.
- Participate in industry related city and community engagement.
- Lead the analysis of proposed residential land acquisitions, review land evaluations and appraisals.
- Manage negotiations and the due diligence process while providing input and direction to the project team.
- Work closely with the financial team on proformas, cash flow projections, and lot sale updates to lenders.
- Manage the planning and municipal approval process, including neighbourhood plans, concept plans, zoning, subdivision, applications, registrations, and servicing, etc.
- Work collaboratively with multi-disciplined consultant teams to develop and manage the design, scope, schedule, phasing, and budget while ensuring timely project delivery, resource efficiency, and cost-effectiveness.
- Develop and maintain mutually beneficial working relationships with builder partners.
- Oversee the preparation and ensure accuracy of marketing plans and brochures, including detailed information on individual lots (e.g., size, setbacks, easements, rights of way, zoning, and pricing).
- Negotiate parcel and lot sales with builders.
- Manage the process for lot draws and payment tracking.
- Review agreements, invoices, caveats, discharges, and transfers for accuracy and follow up as needed.
- Administer architectural controls and various development guidelines and enforce as needed.
- Respond to inquiries from residents and the general public in a timely and professional manner.

Qualifications:

- Post-secondary degree and/or diploma in Business, Planning, Finance, Engineering, or related field.
- A minimum of five years of residential land development experience is preferred.
- Experience in the City of Regina and surrounding area is ideal.
- Proficient in Microsoft Office Suite and Adobe Acrobat.
- Effective communication skills and ability to build strong relationships.
- Multitasker with strong time management, file management, organizational skills, and great attention to detail.
- Ability to work independently using sound judgment and initiative in a fast-paced, team environment.

Forster Harvard Development Corp. offers:

- Competitive salary, incentive opportunity, Group Benefits Program, Employee and Family Assistance Program.
- Group Registered Retirement Savings Plan (RRSP) and Company Registered Pension Plan (RPP).
- Additional employee benefits including a Health Spending Account and Health and Wellness Program.
- Performance driven and merit-based work environment.
- Comprehensive orientation, training, and support.

Forster Harvard Development Corp. is committed to providing challenging and rewarding employment opportunities. If you feel you are the person we are looking for in this position, please apply with your resume in confidence to: Careers@ForsterHarvard.ca. Only those selected for an interview will be contacted.